



MAGOR WITH UNDY TOWN COUNCIL

Grant Application Form

Tel: 01633 882 842 E-mail: admin@magorundy.org.uk

Council Office

3 Salisbury House, Magor Square, Caldicot, Monmouthshire NP26 3HY

Please refer to the Grant Funding Guidance Policy before submitting your application.
If you need any assistance please contact us.

Please indicate what type of funding you are seeking

Local Community Support Grant

considered half yearly by Council

☒

Local Youth Support Grant

initially considered by Council upon receipt

☐

Local Community Start-Up Grant

initially considered by Council upon receipt

☐

Name of Group / Organisation:

MAGOR RUGBY FOOTBALL CLUB

Main Contact Name:

MARK ROLLINGS

Contact address:

Daytime phone number of contact:

Contact e-mail address:

Are you a newly formed group? (*less than 1 year*)

Yes ☐ No ☒

How long has your group been operating?

5 YEARS

Where and when do you meet?

MAGOR

Do you have a voluntary management committee / steering group?

Yes ☒ No ☐

Does your group have a formal constitution or set of rules?

Yes ☒ No ☐

Does your group have an equal opportunities policy / statement?

Yes ☒ No ☐

Does your group have a Safeguarding policy / statement (Child & Vulnerable Adult protection)?

Yes ☒ No ☐

Does your group have any DBS checked leaders/organisers?

Yes ☒ No ☐

Does your group have any qualified First Aiders?

Yes ☒ No ☐

Does your group use the medium of Welsh?

Yes ☒ No ☐

Does your group have an annual record of accounts?

Yes ☒ No ☐

Please attach a copy of your most recent accounts or latest bank statement to your application

Have you applied for a grant from the previously named Magor with Undy Community Council or the Town Council previously before?

If so, please give details

Yes ☒ No ☐

Magor Rugby Club was successful in receiving a grant in September 2025. This supported the launch of Magor Mini & Junior Rugby

Please describe your group's main activities/aims/objectives:

Please attach a copy of your organisations constitution or rules if available

Providing a sporting and community activity For the locality

Please tell us about your Finances:-

What are you main income sources? Where does your main expenditure go? Does your group/organisation levy a membership charge? How do you raise funds? What are your current or planned / future fund raising activities?

Income sources Income sources are derived entirely From donations Fund-raising activities and sponsorship. Expenditure relates to costs to sustain the offering including Field hire and changing Facilities

How much are you applying for? £12,500

When would you require payment? August 2026

What is the grant for, and what is the total cost of the project / item?

Grant request totals £12,500 used to Facilitate purchases as enclosed

Please provide a full breakdown of this project's costs and how they will be funded:

Item	Cost	Funded from
Rhino Powasled Scrum Machine	£8,950	Grant application
Delivery	£ 350	
Lockable Shipping Container, delivered	£3,200	
Total project cost:	£12,500	

Please continue on a separate sheet if necessary

Who in Magor and Undy will benefit from it?

Number of people? Will it have a long, or short term benefit?

See attached copy

Who outside of Magor and Undy will benefit from it?

Number of people? Where do they come from? Will it have a long, or short term benefit?

See attached copy

Have any other bodies been approached for grant funding in relation to this specific application/project?

Yes ☐ No ☒

If yes please provide details including how much and whether your applications have been successful or are pending a decision etc.

N/A

Please detail any other source of grant funding (for other projects etc) received or applied for in the last 12 months and whether it was successful?

Sport Wales - £450 - June 2025 - Training Course
Sport Wales - £1,120 - June 2026 - Training Course
Lighting equipment (Maidens)
Training equipment (Maidens)

What will you do if you get less funding than you asked for? Will all or part of the project still go ahead? Have you earmarked funds to proceed with part of this project? Please tell us what could be achieved if you only receive part funding.

See attached copy

Please use this section if you would like to add any further comments or information to support your application.

See attached copy

If successful, your grant will be paid by BACS payment, please provide the sort code and account number for the bank account you would like payment transferred to:

Account Name	
Sort Code	
Account Number	

Please read the following important terms and conditions carefully before signing this form.

By signing this form, you are confirming that:

- You are an official representative of your group and are authorised to apply for funding on their behalf.
- Your details can be held by Magor with Undy Town Council in accordance with the Data Protection Act to administer the grants process.
- The information provided in this application is a fair and accurate description of your group and the project for which you are seeking funding. Misleading or inaccurate information may result in your application being rejected. Late application or failure to complete any section of the application form may result in your application being delayed or rejected.
- Information about your group and your project may be made available as part of Magor with Undy Town Councils decision making system. Personal contact details and bank details will not be made public.
- You have given due regard to health and safety considerations and have controls in place to eliminate or reduce risk exposure.
- You will provide Magor with Undy Town Council with any information they request to enable them to assess your application. This may include (but is not restricted to) a copy of your constitution, accounts or bank statements, equal opportunities policy, insurance and relevant health & safety policies.
- You will provide Magor with Undy Town Council with any evidence or monitoring information they request to ensure that any grant awarded has been spent in accordance with this application and any other terms and conditions.
- You will provide feedback or an assessment on projects, and photographs may be taken or requested where appropriate, for use by the Council in their Press releases/ publicity/ website/

Facebook pages etc. (When providing photos of children and/or vulnerable adults please provide the necessary written consent/authority for the photographs to be publicised.

- Grant funding may be subject to additional terms and conditions, which will be made available to you if your application is successful.
- You confirm that the information given in this application is a fair and accurate description of your group and your proposed project.
- You are authorised to apply for funding on behalf of the group and agree to abide by the terms and conditions of the grants process.

I agree: (Please tick the box



Signature:

DM Rallings

Date:

JUNE 2026

Position in Organisation:

CHAIRMAN

Please send your completed application form, a copy of your latest accounts or bank statement and any supporting information to:

**Magor with Undy Town Council, Council Office
3 Salisbury House, Magor Square, Caldicot, Monmouthshire NP26 3HY
Or e-mail: admin@magorundy.org.uk**

Further information about Magor with Undy Town Council and its grant making policy is available from: www.magorundy.org.uk

Please describe your group's main activities/aims/objectives:

Magor Rugby exists to promote participation in rugby union within the local community by providing accessible coaching, training, and competitive opportunities for players of all ages and abilities. We aim to improve physical and mental wellbeing, develop sporting and life skills, foster inclusion and community cohesion, and create a safe, positive environment where members can enjoy rugby and reach their full potential.

Main Activities

- Organising and delivering rugby training sessions for players of all ages and abilities.
- Entering teams into local and regional rugby competitions and friendly matches.
- Providing coaching, refereeing, and player development opportunities.
- Running mini & junior, senior rugby programmes.
- Hosting social, fundraising, and community events.
- Promoting health, fitness, teamwork, and sportsmanship through regular participation in rugby.

Aims and Objectives

- To provide a safe, inclusive, and welcoming environment where people can participate in rugby regardless of age, gender, background, or ability.
- To encourage physical activity, improve health and wellbeing, and foster lifelong involvement in sport.
- To develop players' rugby skills, confidence, discipline, and teamwork through quality coaching and competition.
- To support the development of volunteers, coaches, referees, and club officials.
- To strengthen community connections by bringing together local residents, families, schools, and organisations.
- To promote the values of rugby, including respect, integrity, discipline, solidarity, and enjoyment.
- To ensure the long-term sustainability and growth of the club through effective governance, fundraising, and community engagement.

Please tell us about your finances:-

What are your main sources? Where does your main expenditure go? Does your group/organisation levy a membership charge? How do you raise funds? What are your currently or planned/future fund-raising activities?

The club maintains a diverse funding model consisting of membership fees, sponsorship, fundraising events, grants, and community donations. Expenditure is primarily focused on maintaining facilities, providing equipment, supporting coaching and player development, and ensuring safe participation for all members. To support future growth and sustainability, the club continues to develop new fundraising opportunities, including community events, sponsorship programmes, and grant applications for capital and development projects.

What are your main sources of income?

Our main sources of income include:

- Annual membership subscriptions from players and social members.
- Sponsorship from local businesses.
- Match-day income, including refreshments and clubhouse sales.
- Fundraising events and activities.
- Grants from sporting bodies, local authorities, and charitable organisations.
- Donations from supporters and the local community.

Where does your main expenditure go?

The club's main expenditure includes:

- Pitch hire for training and matches.
- After-match meals for participating players at all levels.
- Rugby training equipment, training aids, kits, training courses, and safety equipment.
- Coaching, referee, and league affiliation fees.
- Insurance and safeguarding requirements.
- Player development programmes and mini & junior rugby activities.
- Travel costs associated with fixtures and tournaments.

Does your organisation levy a membership charge?

Yes. The club charges an annual membership fee to players and members. Fees help cover the cost of facilities, equipment, coaching, insurance, and participation in competitions. Concessionary rates may be available for minis & juniors or families to ensure rugby remains accessible to all.

How do you raise funds?

The club raises funds through:

- Membership subscriptions.
- Sponsorship agreements with local businesses.
- Fundraising events and social functions.
- Grant applications.
- Donations and community support.
- Clubhouse and match-day revenue.
- Merchandise sales.

What are your current or planned future fundraising activities?

Current and planned fundraising activities include:

- Quiz nights and social events.
- Race nights and raffles.
- Sponsored challenges.
- Community fun days and rugby festivals.
- Corporate sponsorship initiatives.
- Merchandise sales.
- Grant funding applications for facility improvements and equipment.
- Crowdfunding campaigns for specific projects.
- Partnerships with local schools and businesses to support youth development programmes.

Who outside Magor and Undy will benefit from it?

Number of people? Where do they come from? Will it have a long or short-term benefit?

The project will currently benefit an estimated 100–250 people annually residing in Magor and Undy in the main, but some participation from surrounding communities including Caldicot, Rogiet, Portskewett, Llanwern and Caerwent. Beneficiaries will include players, volunteers, coaches, families, visiting teams and local residents. The investment will deliver both short-term benefits through increased participation and community engagement, and long-term benefits through improved health and wellbeing, strengthened community cohesion, and sustainable sporting opportunities for future generations. The club attracts players, volunteers, coaches, officials, visiting teams, supporters, and families from a wider geographical area.

Number of people

It is estimated that between **100–250 people** will directly benefit from the project annually, including:

- Mini and junior players
- Senior players
- Coaches and volunteers
- Parents and carers
- Visiting teams and spectators

In addition, many more people will benefit indirectly through community events, school partnerships, and social activities hosted by the club.

Where do they come from?

Beneficiaries come from:

- Magor
- Undy
- Caldicot
- Rogiet
- Portskewett
- Llanwern
- Caerwent
- Other surrounding villages and communities in Monmouthshire and south-east Wales

The club also welcomes visiting teams and supporters from across Wales and neighbouring areas of England.

Will it have a long or short-term benefit?

The project will provide both immediate and long-term benefits.

Short-term benefits:

- Increased participation in sport and physical activity from participants residing in the Magor and Undy community.
- Improved access to training, matches, and community facilities (The Golden Lion will be the new clubhouse used for committee meetings, after-match refreshments).
- Enhanced opportunities for social interaction and community engagement.

Long-term benefits:

- Improved physical and mental health and wellbeing.
- Sustainable development of rugby and community sport.
- Increased volunteering and community involvement including non-playing activities.
- Stronger community cohesion and reduced social isolation.
- New facilities and ground (Little Beeches) that will serve current and future generations for many years.

What will you do if you get less funding than you asked for? Will all or part of the project still go ahead? Have you earmarked funds to proceed with part of this project? Please tell us what could be achieved if you receive part funding?

In the event Magor Rugby receives less funding than requested, we will remain committed to progressing the project. The club will continue to explore additional fundraising opportunities, sponsorship, and other grant sources to help meet any shortfall.

If only part funding is awarded, we would prioritise the purchase of the Rhino scrum machine, as this would have the greatest immediate impact on player development, safety, and coaching provision across our senior sections. The scrum machine would enable structured and safe scrum training for players of all ages and abilities and would be available for use throughout the season.

If funding is insufficient to purchase both the scrum machine and the shipping container, the club would seek alternative short-term storage solutions while raising additional funds for a permanent container. Alternatively, if only the container could be funded initially, it would provide secure storage infrastructure that would support future purchase of scrum machine when possible.

The project would therefore still proceed in part, delivering significant benefits to members and the wider rugby community. Full completion of the project would be achieved through a phased approach as additional funding becomes available.

Even with partial funding, the club would improve training facilities, enhance player welfare and safety, increase participation opportunities, and strengthen the long-term sustainability of rugby provision at Magor Rugby Football Club.

Please use this section if you would like to add any further comments or information to support your application.

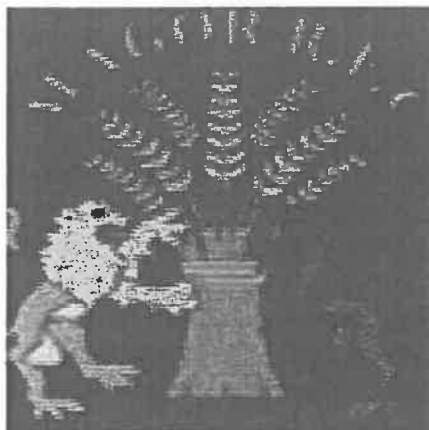
Magor Rugby Football Club continues to experience strong growth across all sections of the club, with increasing participation from children, young people, adults, and volunteers. There is already significant excitement and interest within the local community regarding our progress, and we have received positive support from members, parents, and local residents who recognise the value it brings.

The club is committed to long-term sustainability and is continually seeking ways to improve and expand its facilities such as a new clubhouse and playing areas (Little Beeches), coaching provision, and community offering. Investment in equipment such as a Rhino scrum machine and secure storage will enable us to provide a safer, higher-quality training environment while supporting the development of players at all levels.

This project aligns with our ambition to keep growing participation, strengthen community engagement, and ensure that rugby remains accessible to everyone. To compliment these aspirations, the club has negotiated the use of a function room at The Golden Lion in Magor, which will be used for Senior and Minis after-match meals. Furthermore, the club is considering other fund-raising opportunities this facility offers. This arrangement will support the Golden Lion business with the added bonus players, members and sponsors are already visiting the premises in support of a community public house, supporting a community project. It will help us build on the progress already made, enhance the experience of existing members, attract new participants, and provide lasting benefits for the wider community for many years to come.

As a volunteer-led club, we are passionate about continually improving what we can offer. The MUTC funding would represent an important step in helping us deliver a better experience for current and future generations, ensuring Magor Rugby Football Club remains a thriving hub for sport, health, wellbeing, and community connection.

MAGOR RFC



CONSTITUTION

1. Name:

The name of the organisation shall be

MAGOR RFC.

'Hereinafter referred to as the "Club"

2. Objectives

The club is established to pursue the following objectives:

- a) Participation in the sport of Rugby Football, hereinafter referred to as the "sport".
- b) The organisation, management and development of facilities and resources for all members of the Club.
- c) Membership of appropriate leagues for the purpose of establishing regular competitive play for the club's representative teams
- d) The provision of training and playing facilities for its members.
- e) Promoting and maintaining the highest standards of technical competence and safety in the sport.
- f) Upholding the rules of the sport.
- g) Providing equal opportunities for successful participation by all section of the community.
- h) The promotion of the sport and its Core Values.

3. Affiliation

The Club shall be affiliated to the Welsh Rugby Football Union. ('WRU') hereinafter referred to as the 'National Governing Body'('NGB').

4. Membership

All members are subject to the Constitution of the Club and the regulations of the National Governing Body.

- a) Membership of the club is open to all individuals provided they comply with this Constitution.
- b) No person shall be refused membership on the grounds of race, colour, creed, religion, sex, sexual preference, impairment or disability.
- c) All applications for membership shall be accompanied by the appropriate annual membership fee, which shall thereafter be payable on demand.
- d) Each fully paid up member shall be entitled (and expected) to attend and vote at General or Annual General Meetings.
- e) Fully paid up members may be elected and serve on the Management Committee.
- f) A copy of the relevant Code of Conduct, and a copy of the Constitution shall be made available for all members to read.
- g) Members shall be enrolled on one of the following categories:
 - Senior Player
 - Non Playing/ Associate Member (Social)
 - Coach (qualified)

5. Suspension, Refusal or Termination of Membership

- a) The Executive Management Team shall be entitled to:
 - i) Refuse any application for membership on the grounds that such membership would be prejudicial to the objectives of the club as set out in Rule 2 of this constitution.
 - ii) For good and sufficient reason to refuse renewal of any existing membership or terminate or suspend any membership provided that the member concerned shall have the right to be heard by the full Management

Team before a final decision is made.

- b) The member may apply for reinstatement at the next general meeting.
- c) Any member who fails to pay their fees by the date required shall forfeit their right to representation on the Management Team and at general meetings, and may be suspended from taking part in any event under the control of the club until such fees are paid.
- d) Any member under suspension shall be barred from taking part in any match or event under the control of the club.
- e) The Management Team shall inform the member in writing of any decision to terminate their membership.
- f) Notification of the termination of a membership will be forwarded to the Governing Body.

6. General Meetings

a) Annual General Meeting (AGM)

The AGM shall be held each year at such time and place as determined by the Club Management Team, at approximately twelve monthly intervals, but no more than fourteen months after the date of the previous AGM. At each AGM the following business shall be conducted:

- I. Receive and confirm the minutes of the previous AGM.
- II. Presentation of Chairmans report.
- III. Presentation of the clubs financial accounts for the year.
- IV. Presentation of clubs projected financial situation for the forthcoming year, and the setting of all fees
- V. Election of Following Club Officers;
 - 1) Club Chairperson
 - 2) Vice Chairperson
 - 3) Club Secretary
 - 4) Club Captain
 - 5) Club Treasurer
 - 6) Club Coaching Co-ordinator
 - 7) Club Fixture Secretary
 - 8) Club Volunteer Co-ordinator
- VI. The Chairperson will announce the date for the first Management Team Meeting, which is to be held within four weeks of the AGM.
- VII. Any other business brought before the meeting which has been submitted in writing to the Club secretary not less than seven days prior to the AGM, and any other business deemed relevant by the chairperson

Notice for an AGM shall be a minimum of 21 days.

The quorum shall be one quarter of those eligible to vote (fully paid members), or 20 such members, whichever is the smaller. If a quorum is not achieved the AGM will continue, results will be published to the membership with-in seven days inviting

acceptance/ rejection. If within seven days of publication no more than 10% of the eligible members have responded in writing as a rejection of the minutes then all results will stand. If more than 10% of the eligible members have responded in writing as a rejection of the minutes then another AGM will be held within fourteen days and its results will be final for that season.

b) Extraordinary General Meeting (EGM)

An EGM may be called upon the written demand of:

- 33% of the membership,
- The Chairperson.

Notice for an EGM shall be of a minimum of fourteen days notice, and stating the business to be discussed. The quorum shall be one quarter of those eligible to vote (fully paid members), or 30 such members, which ever is the smaller.

7. Rules for General Meetings

- a) The Chairperson, or in his/her absence a member selected by the meeting, will take the Chair.
- b) All members shall register with the Secretary prior to the start of the meeting.
- c) The Officers shall be drawn from the membership, as defined in clause 4 of this constitution.
- d) All nominations of candidates for election shall: have the consent of the nominee; be in writing; be seconded; (For AGM only-be received by the secretary not less than fourteen days before the AGM.)
- e) For AGM only -The Secretary shall make available to all members a list of all nominations not less than seven days prior to the AGM.
- f) Each member shall have one vote
- g) Candidates shall be elected by show of hands and shall retain their elected position from the conclusion of that GM until the conclusion of the following GM.
- h) All votes shall be determined by a simple majority. In the event of a tied vote, the Chair may exercise a casting vote..
- i) Uncontested posts may be filled by nomination(s) and election at the GM.
- j) Minutes of the meetings and record all proceedings and resolutions will be made and issued to the Club Secretary and attendees and apologist

8. Members of the Management Team

a) The Senior Management Team **may** consist of the following Officers:

- I. Senior Chairperson
- II. Senior Secretary
- III. Club Fixtures/ Competition Secretary
- IV. Club Treasurer
- V. Players Representative.
- VI. Club Coaching Co-ordinator
- VII. Club Volunteer Co-ordinator
- VIII. Club Referee Co-ordinator
- IX. Team Captain
- X. Players Representative
- XI. General Member (Max x4)

b) The management team may appoint any sub-committees it may deem necessary to deal with the matters of the club (e.g. Catering, Bar, Tours, Special Projects) until the conclusion of the following SGM (or a subsequent section team meetings). The proceedings of all such sub-committees shall report to the section

9. Rules For The Management Team

- a) The Chairperson shall chair the meeting, or in his/her absence the Secretary or a nominee agreed from those present.
- b) Fourteen days notice of any meeting of the management team shall be given by the section secretary, except when:
 - I. The date of the meeting had been agreed at the previous section management team meeting, in which case seven days notice shall be given.
 - II. In an emergency the Chairperson may call a meeting at four days notice.
- c) The quorum shall be four Officers entitled to vote.
- d) All the officers shall be entitled to one vote each at Section Meetings, except the Chair.
- e) All votes shall be determined by a simple majority. In the event of a tied vote, the Chair may exercise a casting vote.
- f) Meetings shall be open to all members of the club.

10 Club Management Team ("CMT")

a) The Following Officers elected at the AGM will constitute the "Club Management Team".

- 1) Club Chairperson

- 2) Club Secretary
- 3) Club Treasurer
- 4) Club Coaching Co-ordinator

At the first sitting of the Club Management Team, the positions of Club Chairperson and Club Secretary shall be agreed by simple vote in accordance with rule 11d

11. Rules for the Club Management Team.

- a) The Club Chairperson shall chair the meeting, or in his/her absence a nominee agreed from those present.
- b) Fourteen days notice of any meeting of the Club Management Team shall be given by the Club Management Team Minute Secretary (this role to be made by consensus from among the Club Management Team Membership), except when:
 - i) The date of the meeting had been agreed at the previous club management team meeting, in which case seven days notice shall be given.
 - ii) In an emergency the Chairperson may call a meeting at four days notice.
- c) The quorum shall be any 4 of the Club Management Team,
- d) All votes shall be determined by a simple majority. In the event of a tied vote, the Chair may exercise a casting vote.
- e) Meetings shall not be open to all members of the club.

12. Finance

- a) The income and property of the club, however derived, shall be applied solely towards the objectives of the club as set out in Rule 2, of this constitution.
- b) The club shall have the power to raise money by means of yearly affiliation fees and match fees as determined by the Club Management Team.
- c) All monies except recorded 'working floats' shall be lodged in a bank account in the name of the club. The Treasurer will record holders and limits of 'working floats' such floats to be approved by the Club Management Team .
- d) The Club Chairperson, Club Treasurer and Club Secretary shall be authorised signatories to sign cheques on behalf of the club, of which two signatories shall be needed.
- e) The financial year of the club shall run from AGM to AGM.
- f) Any undertaking that may lead to the Club becoming liable for sums of monies in excess of £1000 must have the written approval of the Club Management Team.

12. Amendments to the Constitution

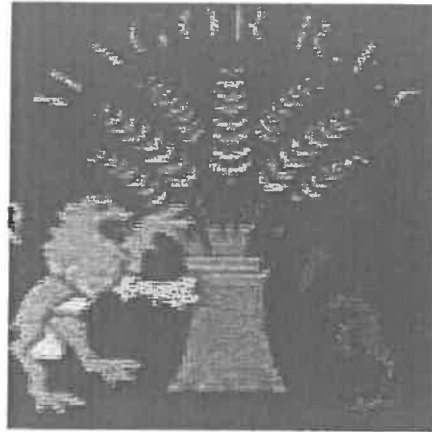
This Constitution may only be amended by a proposal passed by a majority of members present and entitled to vote at an Annual or Extraordinary General Meeting.

13. The Dissolution Of The Club.

- a) Any resolution to dissolve the club may be passed at any General Meeting provided that:
- i) the terms of the proposed resolution are received by the Secretary at least forty two days before the meeting at which the resolution is to be brought forward, and that
 - ii) at least twenty eight days of the proposed resolution shall be given in writing by the secretary to all members, and that
- such a resolution shall receive the assent of two thirds of those ' present and entitled to vote.
- b) Upon dissolution of the club, after all club and Trustee liabilities have been cleared, all remaining financial and material assets shall be given or transferred to the Wiltshire & Dorset Rugby Football Union (Local/Area Governing Body), as determined by the meeting, to be employed for the development of the sport.

14. Declaration

It is hereby certified that this document represents a true and most up to date version of the Constitution of
MAGOR RFC.



SIGNATURES

Chair Person

Date: _____

Secretary

Date: _____

